

## Minutes of Meeting held on Tuesday, 30 July 2024

A meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 30 July 2024 at 2pm, in CMETB Head Office, Market Street, Monaghan and online via MS Teams.

**Cathaoirleach:** PJ O'Hanlon

**Baill I Lathair:** Madeleine Argue, Carmel Brady, Colm Carthy, Sean Conlon, Brendan Fay, Sean Fegan, Michelle Flynn, Clifford Kelly, Michéal Martin, Martin McBreen, Joe McGrath, Rory McMahon, David Maxwell, PJ O'Hanlon and Patricia Walsh.  
Aíne Smith (Online)

**Leithsceil:** April Anna Barker, Aidan Campbell, Rosena Donagh and Sarah O' Reilly.

**Ar Freastail:** Dr Fiona McGrath, Chief Executive  
Karen McBride, DOSD  
Dr Linda Pinkster, DFET  
Amanda Taylor, APO Finance  
Geraldine McKenna, Communications Officer  
Siobhan McKenna, Compliance  
Stephanie McGarry, Administrator

### 1 Preliminary

#### 1.1 Welcome

The Chairperson PJ O'Hanlon welcomed all present.

#### 1.2 Declaration of Interest

Declarations of Conflict of Interest were invited with none arising. Members were reminded of their responsibilities and that should any Conflict of Interest arise in the course of the meeting they must declare at that stage.

#### 1.3 In Committee Business

##### 1.3.1 OSD Matters

"In Camera business"

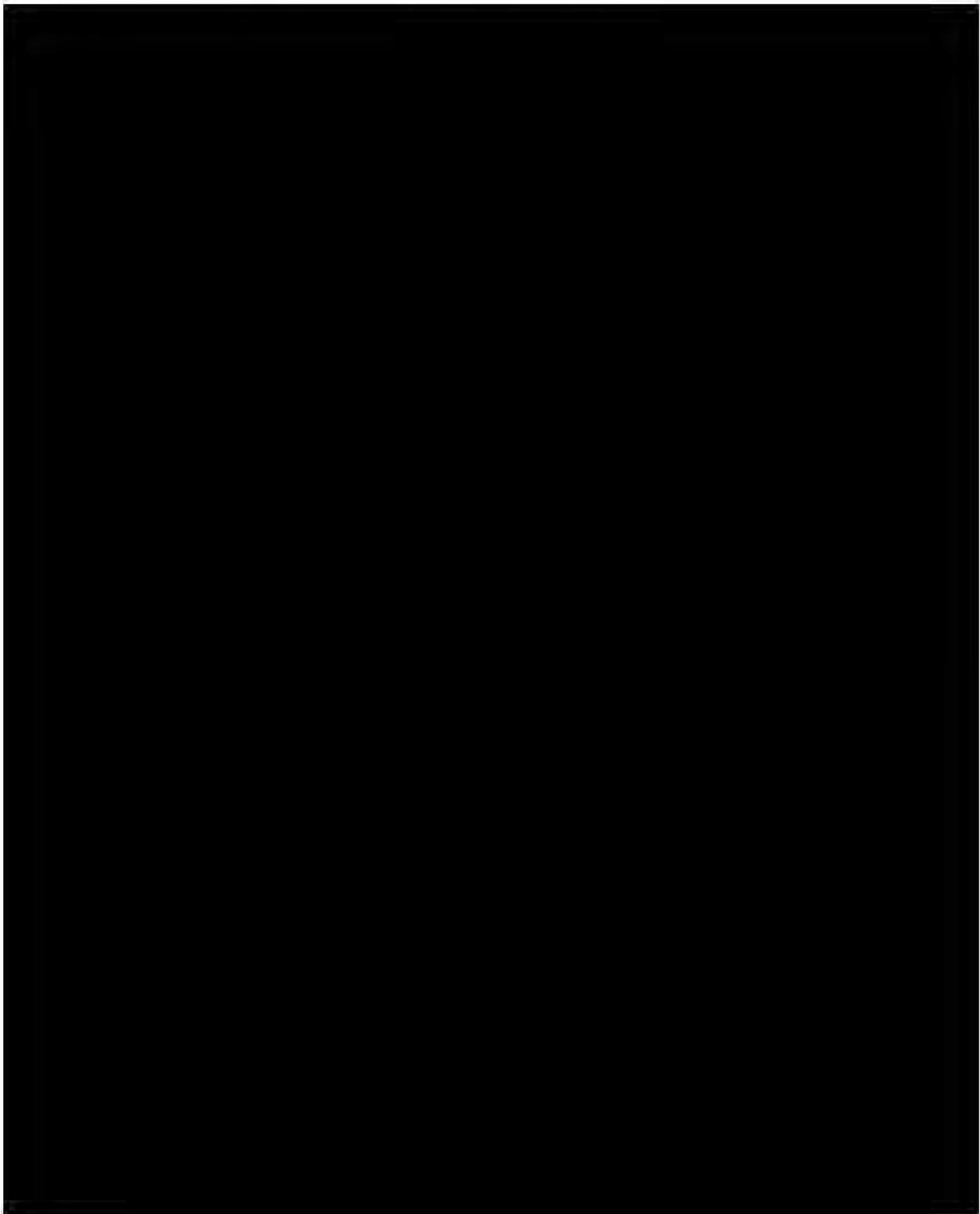
It was resolved: R. 01/07/2024

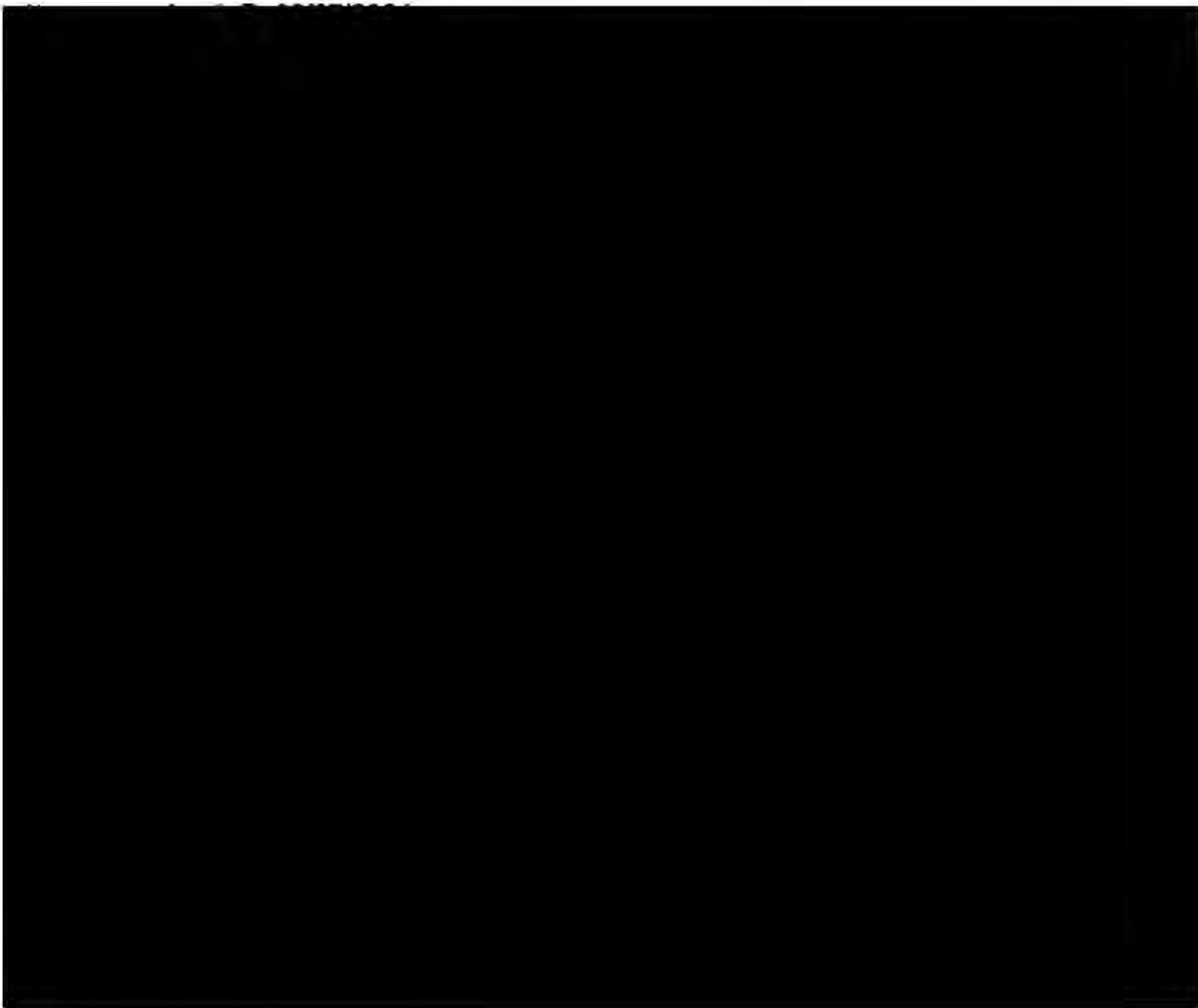


“to conduct the following business **“In Camera”** due to it being commercially sensitive and its confidential nature.”

Proposed by Mr M Martin  
Seconded by Mr S Fegan

Passed Unanimously





**It was resolved: R. 03/07/2024**

“that “In-Camera” business had been concluded.”

Proposed by Mr M Martin

Seconded by Cllr C Kelly

Passed Unanimously

While the media were invited to the meeting, none were available to attend.

#### **1.4 Apologies/Absence Approval**

The absences of April Anna Barker, Aidan Campbell, Rosena Donagh and Sarah O’ Reilly was approved.

Passed Unanimously



### **Tribute to Madeline Argue**

The CE paid tribute to recently retired Cavan Co Councilor, Madeline Argue and expressed her thanks and appreciation for Madeline's 25 years of commitment to education, having served on the Boards of Cavan VEC and CMETB. The CE wished her well in her retirement.

The Chair and Board members also acknowledged Madeline's hard work and significant contribution over the years and wished her daughter Niamh well as she takes up her new role as a Councillor with Cavan County Council and a member of CMETB Board. Madeline thanked everyone for their kind words and best wishes.

### **Condolences**

- To the MacCinna family on the death of Nóra Mac Cinna (past Director of Monaghan Education Centre)
- To Denise McKenna (Monaghan Institute) on the death of her mother-in-law Philomena McKenna
- To Niall Lynch (Virginia College) on the death of his uncle Paddy Smyth.
- To Grainne Finnan (Monaghan Admin Office) on the death of her aunt Dette Savage.
- To Corona Murnane (Ballybay Community College) on the death of her mother Mary Callan.
- To Margaret Smith (Training Services) on the death of her sister Catherine Finnegan.
- To Caitríona Keenan (Beech Hill College) on the death of her brother Finbar Keenan.
- To David McCague (Former Principal of St. Bricin's College) on the death of his mother Margaret McCague.
- To Ann Gannon on the death of her husband Barney O'Reilly (Former CEO of Kerry VEC).
- To Margaret Ruddy (Former Admin Staff) on the death of her father Eaver McMahon.
- To Conal McGrianna (Ballybay Community College) on the death of his father-in-law Eaver McMahon.
- To Mary Lennon (Former Admin Staff) on the death of her mother Catherine (Cassie) Lennon.
- To Eileen Casey Kierans (Former Admin Staff) on the death of her niece Emma Kate O'Reilly.

### **Congratulations**

- To Cavan Ladies U18s team on winning the All-Ireland A U18 Championship recently.
- To Cavan Ladies U16s team on winning an All-Ireland Platinum title.

### **1.5 Minutes of Meeting**

#### **It was resolved: R. 04/07/2024**

"to adopt minutes of the meeting of Cavan and Monaghan ETB held on 14 May 2024".

Proposed by Cllr C Kelly  
Seconded by Cllr C Brady

Passed Unanimously

## 1.6 Matters Arising

The CE advised funding has been received from the DE for the installation of specialist equipment at St Bricin's College. Funding has also been received for Home Economics equipment at Virginia College.

## 2 Correspondence and Matters Arising

### 2.1 Correspondence

#### 2.1.1 Department of Education Circulars

Circular Number	Details
Circular 0041/2024	Guidance in Post-Primary Schools
Circular 0043/2024	Revision of Teacher Salaries under the Public Service Agreement 2024-2026
Circular 0044/2024	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026
Circular 0045/2024	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026
Circular 0048/2024	Revision of Salaries for School Secretaries Previously Funded Under Ancillary Grant Funding
Circular 0049/2024	Special Needs Assistant Allocation 2024/25
Circular 0051/2024	Prescribed material for Junior Cycle English (For the student cohort commencing Junior Cycle in 2024 and presenting for examination in 2027)
Circular 0052/2024	Leave for Candidates in General and Local Elections for Special Needs Assistants employed in Recognised Primary and Post Primary School
Circular 0053/2024	Recruitment of Special Needs Assistants (SNAs) - Supplementary Assignment Arrangements for the 2024/2025 school year
Circular 0054/2024	Maintenance guidance for all schools
Circular 0058/2024	Parent's Leave Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools
Circular 0059/2024	Parent's Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools

Note: Department of Education Circulars are available to download from the Department's website: <https://www.gov.ie/en/circulars/?organisation=department-of-education>

Read





### 2.1.2 Department of Education Correspondence

Date	Subject
27.05.2024	Acknowledgement of CMETB reversed decision on amalgamation of St. Mogue's and St. Bricin's Colleges
27.05.2024	DE response to CMETBs Letter to Minister Foley to make school transport available to all students.
11.06.2024	Inver College additional accommodation – Approval to proceed to Stage 2B
14.06.2024	Child Protection and Safeguarding Initial and Final Inspection Reports- Castleblayney College
11.07.2024	DEIS Grant Allocation 2024-2025

Read

### 2.1.3 Department of Education Finance Correspondence

Date	Subject
26.06.2024	Letter of Assurance re internal control and audit arrangements for ESBS-ETB Finance Shared Services

Read

### 2.1.4 Correspondence from Solas - Finance

Date	Subject
19.05.2024	Adult Literacy for Life (ALL) €2,500 funding approved for Introduction to AI: A Beginners Guide
19.05.2024	Adult Literacy for Life (ALL) €1,950 funding approved for GoGAA: Support for buying tickets online
29.05.2024	Adult Literacy for Life (ALL) €12,010 funding approved for Howling Together: A Wolves Community Read
05.07.2024	2024 Devolved Grant 2 <sup>nd</sup> tranche €217,116, for remainder of 2024
09.07.2024	Mid – Year Funding Update for 2024

Read

### 2.1.5 Department of Public Expenditure NDP Delivery and Reform (DPENDR)

Date	Subject
14.06.2024	Circular 09/2024: Reporting requirements on the Use of Centralised Procurement Arrangements

Read



### 2.1.6 Correspondence from ETBI

Date	Subject
29.05.2024	Notice of ETBI Annual Conference – 25 & 26 September 2024 in Wexford.

Read

### 2.1.7 Correspondence from other Sources- Finance

Date	From	Subject
10.05.2024	DCEDIY	Funding Allocation to support delivery of Targeted Youth Employability Support Initiative (TYESI) €30k plus €5k once off set up allocation
14.05.2024	Peter McGrath	CMETB Finance Committee Chairperson: Notice of Resignation
15.05.2024	LCDC Healthy Monaghan	Allocation of €15,500 under the Healthy Ireland Fund 2024 and SLA with Monaghan LCDC, Monaghan Co Council and CMETB
04.06.2024	DCEDIY	Youth Services Funding Allocation: UBU/YIC Q1 and LYCGS Q2 €502,454
04.06.2024	DCEDIY	TYESI Part 1 Funding Allocations: €20,000
05.06.2024	DCEDIY	Minor Grant Scheme for Young People Allocation €50,000
12.06.2024	DSP	School Meals (Local Projects) Scheme 2023-2024: Largy College revised
14.06.2024	DSP	School Meals (Local Projects) Scheme 2023-2024: Largy College revised
14.06.2024	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA122-SCH-000233654 – Virginia College
14.06.2024	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA122-SCH-000196150 – Schools
24.06.2024	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA121-ADU-000221212 – Adult Ed
24.06.2024	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA121-VET-000230652 – Cavan Institute
02.07.2024	Music Generation	Music Generation Annual Report 2023 (National)
25.07.2024	Dept of Tourism, Culture, Arts, Gaeltacht, Sport and Media	Additional allocation of €8,000 under the Creative Ireland Programme for 3 projects

Read

### 2.1.8 Correspondence from IAU-ETBs

Date	Subject
05.06.2024	Engagement Letter: Internal Audit of CMETB Reach Fund
05.06.2024	Engagement Letter: Internal Audit of CMETB ICT





Read

### 2.1.9 Correspondence Sent

Date	To	Subject
16.05.2024	Breifne College Principal	Congratulations re Gifted and Talented Initiative featured in a recent RTE's Nationwide programme

Read

## 2.2 Correspondence: Matters Arising

It was noted the ETBI Annual Conference will take place on 25 and 26 September in Wexford.

## 3 Audit and Risk Committee

### 3.1.1 Audit and Risk Committee Minutes

#### It was resolved: R. 05/07/2024

to adopt minutes of the meeting of the Audit and Risk Committee held on 05 March 2024".

Proposed by Cllr C Kelly  
Seconded by Mr S Fegan

Passed Unanimously

### 3.1.2 Audit and Risk Committee Report 05 March 2024 to CMETB

Noted

## 4 Finance

### 4.1 Finance Committee

#### 4.1.1 Finance Committee Minutes

#### It was resolved: R. 06/07/2024

"to adopt the minutes of the meeting of the Finance Committee held on 20 March 2024".

Proposed by Mr J McGrath  
Seconded by Cllr C Kelly

Passed Unanimously





#### **4.1.2 Finance Committee Report 20 March 2024 to CMETB**

Noted

#### **4.2 Infrastructure Guidelines (formerly Public Spending Code Requirements)**

The DOSD gave a presentation on Infrastructure Guidelines (see **Appendix A**). The Guidelines replace the Public Spending Code requirements for Capital Expenditure (December 2019).

##### **4.2.1 Minutes of meeting of Infrastructure Guidelines Quality Assurance Group.**

**It was resolved: R. 07/07/2024**

“to adopt the Minutes of the meeting of the Infrastructure Guidelines Quality Assurance Group held on 23 July 2024.”

Proposed by Cllr C Brady  
Seconded by Cllr S Conlon

**PASSED UNANIMOUSLY**

#### **4.3 Finance update**

Ms Amanda Taylor, Finance Officer, briefed the meeting on the Financial Report to end June 2024. (Financial Report was linked in the Board SharePoint following the meeting)

##### **4.3.1 Updates to Annual Financial Statement 2023**

CMETB were asked to include a number of values in the Statement of Internal Control and also had to amend the Pension Liability note and disclosure in the accounts, following changes issued by the C&AG. The Finance Officer advised the members that there were no changes to the figures in the accounts following the 2023 C&AG audit of CMETB. They are exactly as they were presented and signed off in March 2024.

## **5 OSD Matters**

### **5.1 Land and Buildings**

The DOSD gave a comprehensive presentation on the Land and Buildings report. (see **Appendix B**).

The Board welcomed the ongoing building developments throughout Cavan and Monaghan

Progress at Inver College was very welcome. A timescale for delivery of the Gaelscoil Lorgan project was requested.



Members congratulated the DOSD and the Land and Building team on the additional accommodation at St. Mogue's College, which will be ready for the reopening of the school in late August.

The DOSD agreed to follow up with the DE in relation to the proposal to purchase land beside St. Bricin's College.

A member noted CMETB signage on some schools/centres could be improved or made bigger.

Planning permission approval for Castleblayney College extension was noted. A member asked if purchase of land adjacent to the College could be considered to make entry/exit to the school more accessible especially for buses.

An update was sought on the proposal to purchase of land beside Monaghan Institute. DFET advised that proposals to extend both Cavan and Monaghan Institutes were submitted to Solas under the College of the Future Capital funding. Ten projects were selected with Cavan Institute prioritised in the first tranche to submit a further revised business case to Solas. There has been no further development on Monaghan Institutes application to date. A query was also raised re the possible development of a purpose-built admin centre if the ETB acquired additional land in Monaghan.

A member thanked the DOSD and the Land and Buildings team for their support to develop the football pitch at Breifne College.

A Board member raised the issue that the Board of Management of a school had not being consulted in advance of a proposal regarding school property that was brought directly to the CMETB Board for a decision. It was proposed that matters relating to school Land and Buildings should be brought to the attention of the Board of Management and recorded in their minutes before being brought to the CMETB Board for consideration.

**It was resolved: R. 08/07/2024**

"that matters relating to school's land and building should be brought to the attention of the school Board of Management and recorded in their minutes before being brought to the CMETB Board for consideration".

Proposed by Cllr D Maxwell  
Seconded by Mr J McGrath

Passed Unanimously

**5.1.1 Leases/Contracts**

No business

**5.2 Risk Management Report**

The DOSD gave a presentation on the Risk Management Report. (See **Appendix C**).

Noted





### 5.3 Summary of Executive Orders

No business

### 5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Ballybay Community College	Ballybay Credit Union	12th August from 6pm to 10pm
Cavan Institute (1 communal space, 2 meeting/therapy rooms)	Cuan Cancer Support Centre	1st July to 5 August from 9am to 5pm
Cavan Institute (Car park)	The Cottage Market Cavan CLG	Friday 14th June 2024 to Monday 17th June 2024 from 12 noon to 6pm
FET Campus, Cavan (Unused Buildings)	Cavan Co. Fire Service - (Cavan Co. Council)	June - September 2024 between the hours of 9am and 5pm for a max of 3 hours a day
Inver College (Sports Hall)	Carrickmacross Pickleball Club	Tuesdays from 7pm to 9pm from 17th September 2024 for the academic year 2024/25
Inver College (Back field)	Carrickmacross Rounders	Tuesdays and Thursdays from 6pm to 9pm from 13th August to Mid-September 2024
Virginia College (Pitch)	Starcamp Ltd	22nd to 26th July 2024 (Monday 8.30am - 2.30pm & Tuesday to Friday 9am - 2.30pm)

**It was resolved: R. 09/07/2024**

“to approve the use of facilities as outlined above subject to the usual conditions”.

Proposed by Ms M Flynn  
Seconded by Mr M Martin

Passed Unanimously

### 5.5 Other Matters

#### 5.5.1 CMETB Climate Action Roadmap 2024 – Update

The DOSD gave an update on CMETBs Climate Action Roadmap 2024. (See **Appendix D**).

Noted

A member enquired if Solar Panels will be installed on CMETB schools. DOSD confirmed the DE has initiated the rollout of Solar Panels to schools however, CMETB has not been selected in the first tranche. The next tranche is expected to be announced before the end of the year, but the DE will decide what schools will be next.



### 5.5.2 Governance Training for Board Members

The CE outlined ETBI's plans for Governance training for Board members, to be conducted by IPA. Either the 1<sup>st</sup> October or 3<sup>rd</sup> October 2024 were agreed as suitable dates for the first training session to take place in house. Date to be confirmed when ETBI have scheduled all the training.

## 6 Strategy Statement 2022-2026

6.1 Policies: No business

6.2 SLA/MOU/Consortium Agreement: For noting

Item No.	Organisation	Project Title
6.2.1	Léargas	Erasmus+ Agreement number: Number: 2024-1-IE01-KA121-ADU-000221212 – Adult Education
6.2.2	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA121-VET-000230652 – Cavan Institute
6.2.3	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA122-SCH-000233654 – Virginia College
6.2.4	Léargas	Erasmus+ Agreement number: 2024-1-IE01-KA121-SCH-000196150 - Schools
6.2.5	Bailieborough Community School	CMETB IT Support Services
6.2.6	St. Aidan's Comprehensive School	CMETB IT Support Services
6.2.7	Telcom Group	Provision of Telephony Services
6.2.8	Healthy Ireland Fund	SLA between Monaghan LCDC, MCC and CMETB-Planet Youth Programme
6.2.9	Youth Work Ireland	Targeted Youth Employability Support Initiative 2024
6.2.10	PEACEPLUS Northern Ireland-Ireland	Partnership Agreement with Springboard Opportunities

Noted





## 7 Committees and Reports

### 7.1 Further Education and Training

#### 7.1.1 DFET Report

Director of Further Education and Training gave a comprehensive update on FET activities (see DFET report in **Appendix E**).

DFET outlined the significant work that is currently ongoing in relation to the revised Business Case for the FET College of the Future. A technical team has been procured, including an economist, with the team working towards the end of August submission date for evaluation by Solas in September. DFET advised that when the revised business case for the College of the Future is agreed by Solas, both Cavan and Monaghan will benefit as the facility will be open all year round.

Applications have also been invited for minor capital projects (up to €900K each). CMETB plans to submit 3 projects to Solas for consideration.

DFET advised that there has been a reduction in the overall FET Budget for 2024, this is the first time there has been a decrease. CMETB put in a bid for additional funding and some was received but there is still a significant shortfall. We are monitoring budgets with the hope that additional allocation maybe come available later in the year.

A Board member congratulated DFET on the range of FET activities. He also stated he felt that FET Colleges should be moved out of the second level structure and look for separate status similar to the Institute of Technology. He noted this is something that should be discussed with the Department of Education. DFET advised that "staffing and institutional structure are part of the overall FET College of the Future model, which we are working towards implementing with our new build".

#### 7.1.2 CMETB FET Board:

##### 7.1.2.1 CMETB FET Board Minutes:

It was resolved to **adopt the minutes** of the meeting of the FET Board as follows:

Resolution No.		Date	Proposed / Seconded
R. 10/07/2024	FET Board Minutes	17.04.2024	P: Mr J McGrath S: Cllr S Conlon

Passed Unanimously



### 7.1.3 Boards of Management

#### 7.1.3.1 Board of Management Minutes

It was resolved to adopt the minutes of the meetings of Boards of Management as follows:

Resolution No.	Centre	Date	Proposed / Seconded
R. 11/07/2024	Cavan Institute	29.02.2024 (amended)	P: Ms M Flynn S: Cllr C Kelly
R. 12/07/2024	Monaghan Institute	21.02.2024	P: Cllr S Conlon S: Cllr D Maxwell
R. 13/07/2024	Monaghan Institute	10.04.2024	P: Cllr S Conlon S: Cllr D Maxwell
R. 14/07/2024	Tanagh OETC	22.04.2024	P: Cllr C Brady S: Cllr C Kelly
R. 15/07/2024	Youthreach	08.12.2023	P: Cllr C Kelly S: Cllr P Walsh
R. 16/07/2024	Youthreach	09.04.2024	P: Cllr C Kelly S: Cllr P Walsh

Passed Unanimously

### 7.1.4 Youth Work Committee:

#### 7.1.4.1 Youth Work Committee Minutes

Resolution No.		Date	Proposed / Seconded
R. 17/07/2024	Youth Work Committee	28.11.2023	P: Cllr C Carthy S: Cllr P Walsh
R. 18/07/2024	Youth Work Committee	06.03.2024	P: Cllr C Carthy S: Cllr P Walsh

Passed Unanimously

### 7.1.5 FET Policies: No business

### 7.1.6 Child Safeguarding: No business

## 7.2 Schools

### 7.2.1 DoS Report





As the Director of Schools Paddy Flood was unavailable, his update on schools was made available on SharePoint (see **Appendix F**).

## 7.2.2 Boards of Management

### 7.2.2.1 Board of Management Minutes:

It was resolved to adopt the minutes of the meetings of Boards of Management as follows:

Resolution No.	Centre	Date	Proposed / Seconded
R. 19/07/2024	Beech Hill College	19.03.2024	P: Mr J McGrath S: Ms M Flynn
R. 20/07/2024	Breifne College	30.01.2024	P: Cllr B Fay S: Cllr P Walsh
R. 21/07/2024	Coláiste Dún an Rí	12.03.2024	P: Cllr C Kelly S: Mr M McBreen
R. 22/07/2024	Inver College	11.03.2024	P: Cllr C Carthy S: Cllr PJ O'Hanlon
R. 23/07/2024	Largy College	12.03.2024	P: Cllr D Maxwell S: Cllr S Conlon
R. 24/07/2024	St. Bricin's College	20.03.2024	P: Cllr M Flynn S: Ms S Fegan
R. 25/07/2024	St. Mogue's College	07.02.2024	P: Cllr M Argue S: Mr M McBreen
R. 26/07/2024	St. Mogue's College	19.03.2024	P: Cllr M Argue S: Mr M McBreen
R. 27/07/2024	Garage Theatre	13.02.2024	P: Cllr S Conlon S: Mr J McGrath

## 7.2.3 Music Generation Committee

It was resolved to **adopt the minutes** of the meeting of the **Music Generation Committee** as follows:

Resolution No.		Date	Proposed / Seconded
R. 28/07/2024	Music Generation Committee Minutes	11.04.2024	P: Cllr C Kelly S: Mr J McGrath

Passed Unanimously

Music Generation Committee Chairperson, Cllr C Kelly advised the Board that Music Generation has been invited to bring their Decade of Centenaries Performance of "A Deep



Ravine" to the National Concert Hall next month. He asked that a letter is sent to Music Generation from the Board to congratulate them on this wonderful achievement.

**7.2.3 School Based Policies for noting: No business**

**7.2.4 Child Safeguarding: No business**

**7.2.5 Anti-Bullying Policy: No business**

**8 Attendance Approval: No business**

**9 Chief Executive Report**

**Meetings Attended:**

Date	Details
14.05.2024	<ul style="list-style-type: none"> <li>• CMETB Board meeting in The Workhouse, Carrickmacross</li> </ul>
15.05.2024	<ul style="list-style-type: none"> <li>• CE Forum Meeting in Naas</li> </ul>
16.05.2024	<ul style="list-style-type: none"> <li>• Presentation of Local Youth Club Grant Scheme 2024 in Cootehill</li> </ul>
17.05.2024	<ul style="list-style-type: none"> <li>• Meeting at Cavan Co Council</li> </ul>
21.05.2024	<ul style="list-style-type: none"> <li>• CEs meeting with DE Secretary General in Dublin</li> <li>• Legal meeting in the Four Courts, Dublin</li> </ul>
23.05.2024	<ul style="list-style-type: none"> <li>• Annual joint consultation meeting with TUI</li> <li>• Coláiste Dún and Rí LC Class Graduation in Kingscourt</li> </ul>
24.05.2024	<ul style="list-style-type: none"> <li>• Youthreach BOM Meeting in Kingscourt</li> </ul>
27.05.2024	<ul style="list-style-type: none"> <li>• CMETB 2024 FET Meet in Monaghan Institute</li> </ul>
28.05.2024	<ul style="list-style-type: none"> <li>• Finance Committee Meeting</li> </ul>
29.05.2024	<ul style="list-style-type: none"> <li>• Meeting with Cavan Co Council in Cavan re Cavan Institute public pathways</li> </ul>
30.05.2024	<ul style="list-style-type: none"> <li>• CMETB FET Employment and Training Expo in Monaghan Institute</li> <li>• St. Aidans Comprehensive BOM Meeting in Cootehill</li> </ul>
31.05.2024	<ul style="list-style-type: none"> <li>• Cavan Institute Deputy Principal Retirement event in Cavan Institute</li> </ul>
04.06.2024	<ul style="list-style-type: none"> <li>• CMETB National Launch of ESOL Levels 1 &amp; 2 in Cavan</li> <li>• FET BOM Meeting in Monaghan</li> </ul>
05.06.2024	<ul style="list-style-type: none"> <li>• French Irish Symposium in the Ashling Hotel</li> </ul>
10.06.2024	<ul style="list-style-type: none"> <li>• Tertiary Education Meeting with ATU</li> <li>• ICT Steering Committee Meeting</li> </ul>
11.06.2024	<ul style="list-style-type: none"> <li>• Meeting with Monaghan Co Council re Sports Capital Fund application for BHC</li> </ul>
12.06.2024	<ul style="list-style-type: none"> <li>• CE Forum Prep meeting in advance of meeting with DE</li> <li>• CE Forum meeting</li> </ul>





13.06.2024	<ul style="list-style-type: none"><li>• Audit and Risk Committee meeting</li><li>• CMETB Principals and Deputy's CPD Day</li><li>• Attend event in Gaelscoil Lorgan, where Minister Norma Foley announced approval to issue letter of intent to contractor to progress new school building</li></ul>
14.06.2024	<ul style="list-style-type: none"><li>• ICT Audit – IAU Phase 1, meet auditor</li><li>• Meeting with NTO Officer re Tertiary programmes</li></ul>
24.06.2024	<ul style="list-style-type: none"><li>• IAU ETBs OAC Meeting</li></ul>
26.06.2024	<ul style="list-style-type: none"><li>• Launch of ETBs Public Affairs Strategy in Buswells Hotel, Dublin</li></ul>
28.06.2024	<ul style="list-style-type: none"><li>• Meeting with legal team re case</li></ul>
01.07.2024	<ul style="list-style-type: none"><li>• Meeting with Minister Heather Humphreys</li></ul>
02.07.2024	<ul style="list-style-type: none"><li>• Bailieboro CS BOM meeting</li></ul>
08.07.2024	<ul style="list-style-type: none"><li>• Meeting with DE re nominations to new CMETB Board</li><li>• Meeting with Building Unit, DE re Virginia College extension</li></ul>
09.07.2024	<ul style="list-style-type: none"><li>• Meeting with architects re RFQ for Technical support for FET CotF</li></ul>
10.07.2024	<ul style="list-style-type: none"><li>• Meeting with C&amp;AG re Audit queries – Corrard House</li></ul>
11.07.2024	<ul style="list-style-type: none"><li>• Meeting with C&amp;AG re Audit queries</li><li>• Meeting with DE Building Unit re Virginia College extension</li></ul>
16.07.2024	<ul style="list-style-type: none"><li>• Meeting with SOLAS re FET CotF Technical support requirements</li></ul>
17.07.2024	<ul style="list-style-type: none"><li>• Meeting with SOLAS and architects re technical support required for FET CotF</li></ul>
18.07.2024	<ul style="list-style-type: none"><li>• Shortlisting meeting re IAU Internal Auditor post</li></ul>
29.07.2024	<ul style="list-style-type: none"><li>• Interview for IAU Internal Auditor post</li></ul>
30.07.2024	<ul style="list-style-type: none"><li>• CMETB Board Meeting in Monaghan Admin Office</li></ul>

Noted

## 10 Board Workplan

Noted

## 11 Date of First Post Election Meeting: (Between 7 August and 7 September)

It was agreed to hold the First and Second post-Election meetings on Tuesday 3 September @ 5pm and 5.15pm.

## A.O.B.

Cllr C Kelly requested a press release is issued in relation to Coláiste Dún and Rí TY students who have been selected to represent Ireland at the SAGE World Cup in Tokyo next month for their innovative waste sorting bin "the RUST" (Rubbish, Utilisation, Sorting Technology). Cllr Kelly also requested a letter of congratulations be sent to Coláiste Dún an Rí student, Thomas Williams who came first in the U18's European athletics competitions with the hammer throw.



The Chairperson, Cllr PJ O'Hanlon advised, having completed 10 years on the CMETB Board he will not be returning for another term. He confirmed it was a privilege to be a member of CMETB Board who did an excellent job. Meetings were always positive and productive. He acknowledged his colleague Cllr Seamus Coyle who will be joining the Board for the new term.

## 12 Date of next meeting

The first full meeting of the new CMETB Board will take place on Tuesday 17 September 2024.

The meeting concluded at 4.20pm

Signed   
Chief Executive

Signed   
Chairperson

Date 17 September 2024

Date 17 September 2024