



Minutes of the first full meeting of the new CMETB Board held on Tuesday, 17 September 2024

The first full meeting of Cavan and Monaghan Education and Training Board took place on Tuesday, 17 September 2024 at 3.30pm, in Monaghan Institute, The Education Campus, Armagh Road, Monaghan.

Cathaoirleach: David Maxwell

Baill I Lathair: April Anna Barker, Winston Bennett, Carmel Brady, Damien Brady, Niamh Brady, Aidan Campbell, Colm Carthy, Brendan Fay, Lorraine Fealy, Sinead Flynn, Clifford Kelly, David Maxwell, Frank McDermott, Rory McMahon, Peter McVitty and Aíne Smith.

Leithsceil: Seamus Coyle, Irene McCausland, Colm McCormick and Joe McGrath.

Ar Freastail: Dr Fiona McGrath, Chief Executive
Dr Linda Pinkster, DFET
Karen McBride, DOSD
Paddy Flood, DoS
Amanda Taylor, APO Finance
Geraldine McKenna, Communications Officer
Siobhan McKenna, Compliance
Stephanie McGarry, Administrator
Aisling Kiernan, Anglo Celt

1 Preliminary

1.1 Welcome

The Chief Executive welcomed all present and invited introductions.

1.2 Declaration of Interest

Declarations of Conflict of Interest were invited with none arising. Members were reminded of their responsibilities and that should any Conflict of Interest arise in the course of the meeting they must declare at that stage.

1.3 Code of Practice for the Governance of ETBs

The CE outlined CL 0002/2019 The Code of Practice which sets out the process for the Governance of ETBs and advised that a revised version of the Code of Practice is under review and will be brought to the Board for adoption when received. In the interim the current Code of Practice was adopted.



It was resolved: R. 05/09/2024

“to adopt the Code of Practice for the Governance of ETBs (Circular Letter 002/2019 refers).

Proposed by Cllr C Carthy
Seconded by Cllr C Brady

Passed Unanimously

1.4 Apologies Absence Approval

The absences of Seamus Coyle, Irene McCausland, Colm McCormick and Joe McGrath was approved.

Passed Unanimously

Condolences

- To Cllr Sean Conlon (Former CMETB Board Member) on the death of his father-in-law Paddy Owens.
- To Lynda Smyth (Monaghan Institute) on the death of her father Francis Smyth.
- To Helen McDonald (Head of Procurement) on the death of her father Kenneth Atwell.
- To Cathal O'Brien (Ballybay Community College) on the death of his sister Eileen O'Brien.
- To Anita Conlon (Largy College) on the death of her brother Paul Conlon.
- To Gerard McKenny (Retired Dep Director, Cavan Institute) on the death of his brother, Padraig McKenny
- To Averil Hayes (Cavan Admin Staff) on the death of her uncle Tom Britton.
- To Anne Murtagh on the death of her husband Luke Murtagh (Former CEO of North Tipperary VEC).
- To Priscilla Clements (REALT, Schools) on the death of her mother Margaret Flanagan

1.5 Election of Chairperson

Proposals were invited for the position of Chairperson.

Cllr David Maxwell was Proposed by Cllr A Campbell and Seconded by Cllr C Brady.

As there were no other nominations, Cllr David Maxwell was deemed elected to the position of Chairperson.

It was resolved: R. 06/09/2024

“ to appoint Cllr David Maxwell as Chairperson of CMETB Board from September 2024 until September 2025”

Proposed by Cllr A Campbell
Seconded by Cllr C Brady

Passed Unanimously



As there were no other nominations, Cllr David Maxwell was deemed elected to the position of Chairperson. Cllr Maxwell then assumed the role of Chairperson for the remainder of the meeting. He thanked the outgoing Chairperson Cllr PJ O'Hanlon and Vice Chairperson Cllr Clifford Kelly for their service over the past year.

1.5.1 Election of Deputy Chairperson

The Board unanimously agreed to postpone the election of a Deputy Chairperson until the next Board meeting.

1.6 Standing Orders

It was resolved: R. 07/09/2024

"to adopt the Standing Orders."

Proposed by Cllr C Kelly
Seconded by Cllr C Brady

Passed Unanimously

1.7 Minutes of Meetings

It was resolved: R. 08/09/2024

"to adopt minutes of the meeting of Cavan and Monaghan ETB held on 30 July 2024.

Proposed by Cllr C Brady
Seconded by Cllr A Smith

Passed Unanimously

It was resolved: R. 09/09/2024

"to adopt minutes of the First post-election meeting of Cavan and Monaghan ETB held on 03 September 2024 at 5pm.

Proposed by Cllr D Maxwell
Seconded by Cllr C Kelly

Passed Unanimously

It was resolved: R. 10/09/2024

"to adopt minutes of the Second post-election meeting of Cavan and Monaghan ETB held on 03 September 2024 at 5.15pm.

Proposed by Cllr C Brady
Seconded by Cllr A Smith

Passed Unanimously



1.8 Matters Arising

Taken under In Committee business.

Noted

2 Correspondence and Matters Arising

2.1 Correspondence

2.1.1 Department of Education Circulars

Circular Number	Details
Circular 0055/2024	Publication of Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post-Primary Schools
Circular 0063/2024	Revised Sick Leave Arrangements for all staff in Education and Training Boards other than Teachers and Special Needs Assistants
Circular 0065/2024	Arrangements for the election of staff to Education and Training Boards
Circular 0066/2024	Teacher Supply Post Primary: Teaching Hours Extension Scheme for 2024/2025
Circular 0067/2024	Voluntary Search and Rescue Leave for Registered Teachers employed in Recognised Primary and Post Primary Schools
Circular 0071/2024	Revision to Supervision and Substitution (S&S) Scheme following changes to work practices since the Public Service Stability Agreement 2013 - 2016 (Haddington Road Agreement) – class duration of 40 minutes and/or 1 hour classes.

Note: Department of Education Circulars are available to download from the Department's website: <https://www.gov.ie/en/circulars/?organisation=department-of-education>

Read

Information Notes	
Information Note 0002/2024	Youthreach Resource Persons to attend State Examination Commission (SEC) marking conferences
Information Note 0008/2024	Temporary changes to the Job-Sharing Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools - 2024/25 School Year
Information Note 0009/2024	Temporary changes to the Career Break Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools - 2024/25 School Year

Read

2.1.2 Department of Education Correspondence

Date	Subject



10.09.2024	Approval for disposal of land (125.1 metre) outside FET Campus to Cavan Co Co for road improvements and bus shelter
11.09.2024	Letter to Chairs of ETBs re extension of Committees
30.07.2024	Proposed land acquisition at St. Bricin's College

Read

2.1.3 Correspondence from Solas - Finance

Date	Subject
05.09.2024	Revised DG3 for Equipment for Supply Chain Logistics & Procurement Centre, balance for drawdown €118.272.16

Read

2.1.4 Correspondence from ETBI

Date	Subject
29.05.2024	Notice of ETBI Annual Conference – 25 & 26 September 2024 in Wexford.
20.08.2024	Town Hall Event – Wednesday 23 October in ETBI, Naas
13.09.2024	ETBs Post Primary Terms of Reference
16.09.2024	IPA Governance Training for Board Members

Read

2.1.5 Correspondence from other Sources- Finance

Date	From	Subject
14.08.2024	DCEDIY	Confirmation of payment €185,913 UBU – Your Place, Your Space €83,899.50 ETBYG – ETB Youth Grant €31,427.75 YIC – Youth Information Centre

Read

2.1.6 Correspondence from Other Sources - General

Date	From	Subject
30.07.2024	A.B. O'Reilly, Dolan Solicitors	Land at Deerpark, Virginia, Co Cavan
16.08.2024	IPB Insurance CLG	IPB Nominee and Engagement Forum
12.09.2024	Cavan County Council	Notification of replacement Board member Cllr W Bennett replacing Cllr T Smith

Read



2.1.7 Correspondence Sent

Date	To	Subject
16.05.2024	Principal of Coláiste Dún an Rí	Congratulations – TY Students representing Ireland at the SAGE World Cup in Tokyo for their innovative Bin Project “RUST”
31.07.2024	Cavan and Monaghan Music Generation	Congratulations – Performing “A Deep Ravine” in the National Concert Hall on 1 September 2024
20.08.2024	Thomas Williams	Congratulations – U18 Gold medal winner in the Hammer Throw at the European Championships
20.08.2024	A.B. O’Reilly, Dolan Solicitors	Land at Deerpark, Virginia, Co Cavan
29.08.2024	Department of Education (Building Unit)	Virginia College Building Project.
03.09.2024	Cavan GAA Ladies U18s	Congratulations – Winning All Ireland title
03.09.2024	Cavan GAA Ladies U16s	Congratulations - Winning All Ireland title

Read

2.2 Correspondence: Matters Arising

National FET Budget Shortfall

The Chair and the members voiced their disappointment and concern on hearing that a number of CMETB Adult Education classes had been cancelled, affecting both learners and tutors. DFET confirmed that due to a national FET Budget shortfall some CMETB FET courses due to commence in Q4 have been postponed. Dr Pinkster advised that CMETB is in active communication with the relevant agencies seeking to secure additional funding. The Board members proposed to write to the Minister of Further and Higher Education, Research Innovation and Science asking his Department to address this funding issue urgently and also to invite him to come to CMETB for a meeting.

It was resolved: R. 11/09/2024

“to write to the Minister of Further and Higher Education, Research Innovation and Science asking his Department to address this funding issue urgently and also to invite him to come to CMETB for a meeting”.

Proposed by Cllr D Maxwell

Seconded by Cllr S Flynn

2.2.1 ETBI Annual Conference – 25 & 26 September 2024

It was resolved: R. 12/09/2024



“to approve the attendance at the ETBI 2024 Annual Conference as outlined below.”

ETBI 2024 Annual Conference	25 & 26 September 2024 in Wexford	Name	Proposed and Seconded
		Cllr C Kelly Mr J McGrath Mr C McCormick Mr F McDermott Cllr N Brady	Proposed by Cllr C Brady Seconded by Cllr April A Barker

Passed Unanimously

2.2.2 ETBI Town Hall Event – 23 October 2024 in ETBI Head Office, Naas.

It was resolved: R. 13/09/2024

“to approve the attendance at the ETBI Town Hall welcome event, along with the CE Dr Fiona McGrath, as outlined below.”

Name	Proposed by	Seconded by
Cllr D Maxwell (Chairperson) Cllr C Brady Cllr C Kelly	Proposed by Cllr A Campbell Seconded by Cllr A Smith	

Passed Unanimously

2.2.3 ETBI Board Governance Training with IPA

The CE advised that the date of 3rd October 2024, in the evening had been agreed with ETBI. The Chair suggested the training take place at a venue in Cootehill for the members convenience. The CE agreed to arrange same and notify the members of the venue.

2.2.4 IPB Insurance Nominee

Nomination of CMETB Member to IPB Insurance with effect from September 2024

It was resolved: R. 14/09/2024

“to approve the nomination of Cllr C Brady to serve on the IPB Insurance Board for one year”

Proposed by Cllr A Campbell
 Seconded by Cllr C Kelly

Passed Unanimously



2.2.5 ETB Post Primary School Terms of Reference (Amended)

It was resolved: R. 15/09/2024

“to approve ETB Post Primary School Terms of Reference (Version Sept 2024)”

Proposed by Cllr C Kelly

Seconded by Cllr W Bennett

Passed Unanimously

3 Audit and Risk

3.1 Audit and Risk Committee

3.1.1 Appointments to Audit and Risk Committee

It was resolved: R. 16/09/2024

to appoint the following to the **Audit and Risk Committee**:

Chairperson		CMETB Members		Non-ETB Members	
Seán Conlon	Proposed by Cllr S Flynn Seconded by Cllr C Brady	Aidan Campbell	Proposed by Cllr D Maxwell Seconded by Cllr C Brady	Seán Conlon	Proposed by Cllr C Carthy Seconded by Cllr S Flynn
		April Anna Barker	Proposed by Cllr C Carthy Seconded by Cllr C Brady	Grainne McGann	Proposed by Ms AA Barker Seconded by Cllr C Brady
		Frank McDermott	Proposed by Cllr C Kelly Seconded by Cllr C Brady	Hugh Farrell	Proposed by Cllr W Bennett Seconded by Cllr N Brady
				Corneila Connolly	Proposed by Cllr A Campbell Seconded by Cllr W Bennett

Passed Unanimously

4 Finance

4.1 Finance Committee

4.1.1 Appointments to Finance Committee

It was resolved: R. 17/09/2024

to appoint the following to the **Finance Committee**:



Chairperson		CMETB Members		Non-ETB Members	
Joe McGrath	Proposed by Cllr C Kelly Seconded by Ms AA Barker	Joe McGrath	Proposed by Ms AA Barker Seconded by Cllr A Smith	Cornelia Connolly	Proposed by Cllr C Carthy Seconded by Ms AA Barker
		Clifford Kelly	Proposed by Cllr C Brady Seconded by Cllr A Smith	Hugh Farrell	Proposed by Cllr C Carthy Seconded by Ms AA Barker
		David Maxwell	Proposed by Cllr A Campbell Seconded by Cllr N Brady	Joe McCabe	Proposed by Cllr C Carthy Seconded by Ms AA Barker

Passed Unanimously

4.2 Finance Update

Ms Amanda Taylor, Finance Officer, briefed the meeting on the Financial Report for August 2024 using a new template.

4.3 Overdraft Accommodation

To be resolved:

“that the Board agrees to seek the approval of the Department of Education for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, with Bank of Ireland, Church Square, Monaghan: a bank overdraft of €3 million maximum. with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January 2025 to 31 December, 2025 inclusive.”

It was resolved: R. 18/09/2024

“to seek the approval of the Department of Education for bank overdraft, in accordance with Section 49 of the Education and Training Boards Act 2013, on a precautionary basis, with Bank of Ireland, Church Square, Monaghan: a bank overdraft of €3 million maximum. with Bank of Ireland, Church Square, Monaghan, to cover the period 1 January 2025 to 31 December, 2025 inclusive.”

Proposed by Cllr C Kelly
 Seconded by Ms AA Barker

Passed Unanimously

4.4 Business Online EFT Facilities

To be resolved:



“that the Board agrees to seek approval from the Department of Education to facilitate Business-on-Line EFT facilities with Bank of Ireland on an ongoing basis to an amount of €2,900,000.”

It was resolved: R. 19/09/2024

“to seek approval from the Department of Education to facilitate Business-on-Line EFT facilities with Bank of Ireland on an ongoing basis to an amount of €2,900,000.”

Proposed by Cllr A Campbell
Seconded by Cllr C Brady

Passed Unanimously

A short interval took place before the meeting recommenced. The media left the room for the duration of the next item.

In Committee Business

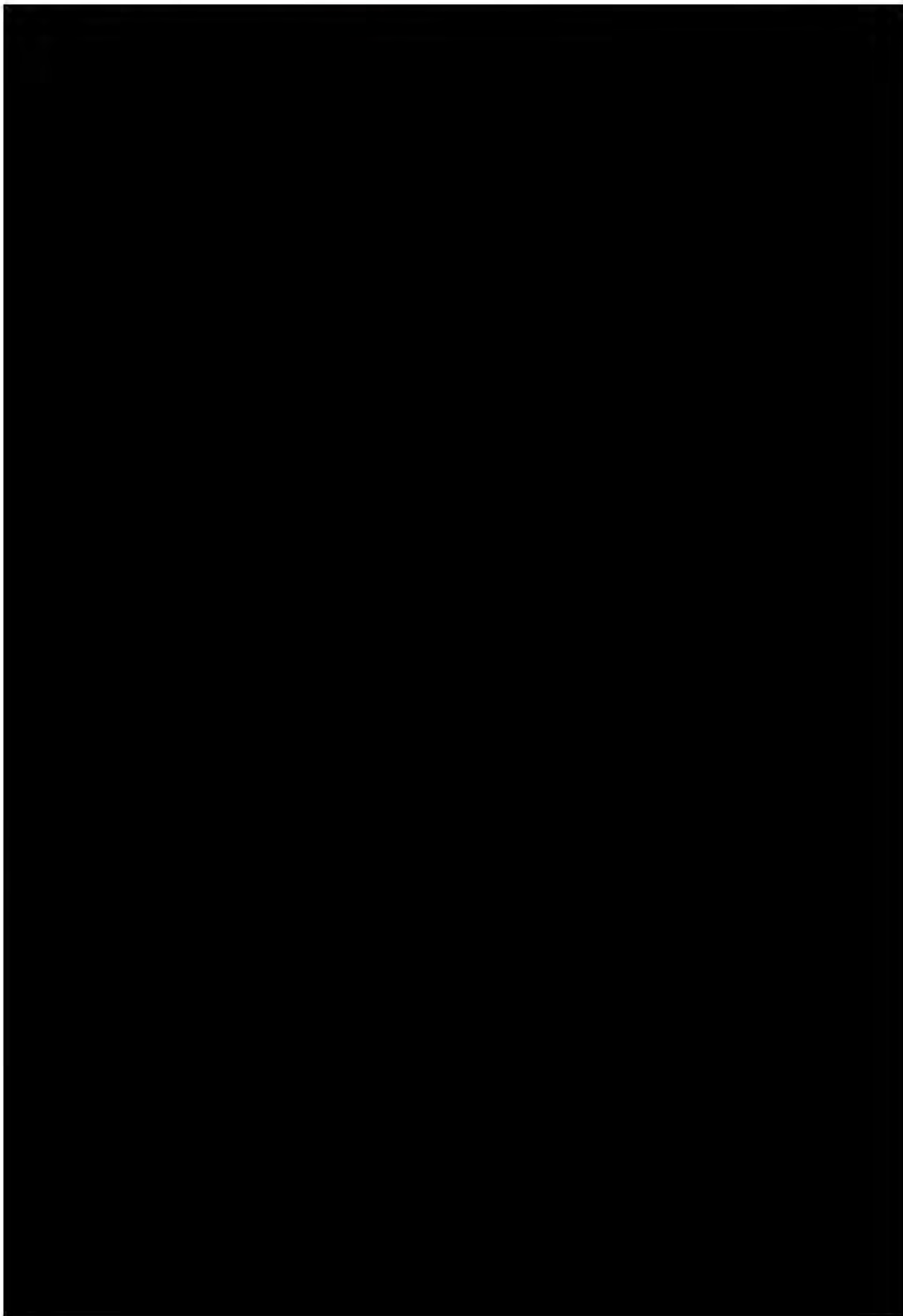
It was resolved: R. 20/09/2024

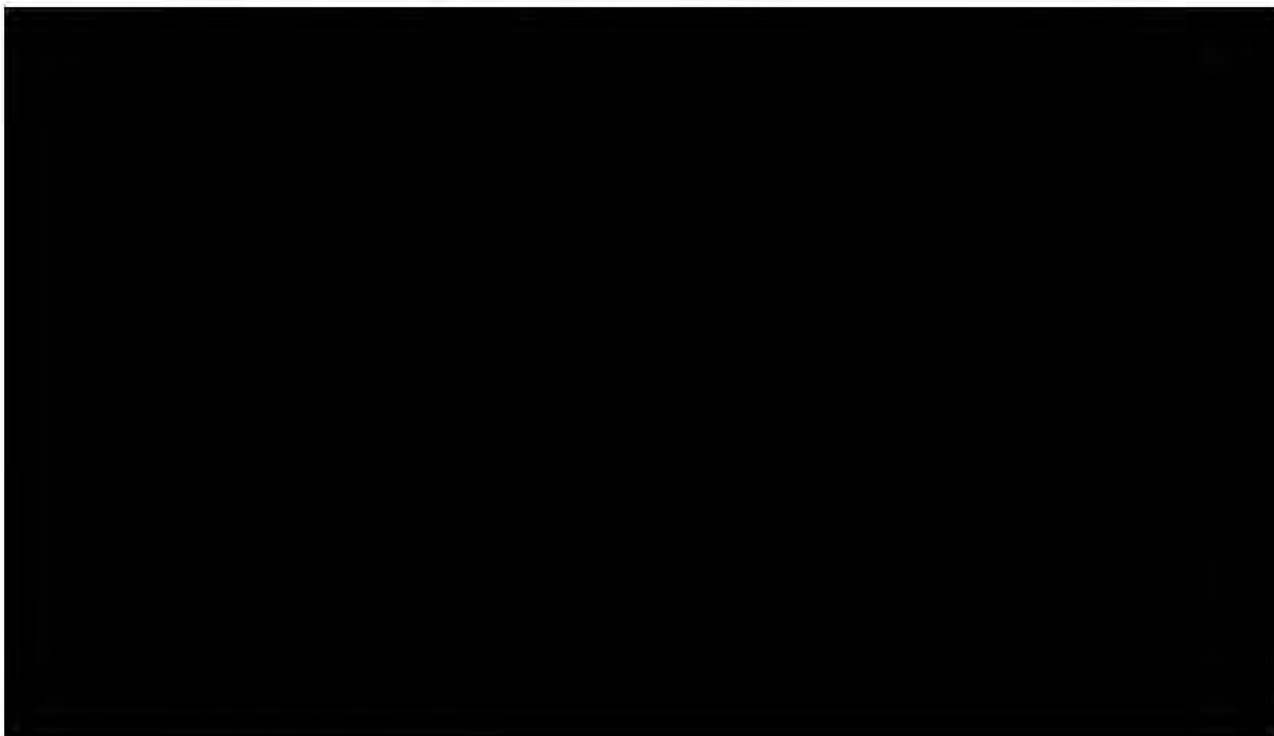
“to conduct the following business **“In Camera”** due to its sensitive and confidential nature.”

Proposed by Cllr A Campbell
Seconded by Cllr C Kelly

Passed Unanimously







It was resolved: R. 24/09/2024

“that “In-Camera” business had been concluded.”

Proposed by Cllr C Brady
Seconded by Cllr C Carthy

Passed Unanimously

As “In Committee business” had concluded, the media re-joined the meeting.

5 OSD Matters

5.1 Land and Buildings

5.1.1 Leases/Contracts

See above, taken In Committee.

5.1.2 Land and Buildings Report

The DOSD gave a comprehensive presentation on the Land and Buildings report. (see **Appendix A**).

The members thanked the DOSD and Land and Buildings team for the progress in relation to all the building projects. They requested that proposed projects for schools where space/specialist rooms are an issue continue to be actively progressed.



5.2 Risk Management Report

The DOSD gave a presentation on the Risk Management Report. (See **Appendix B**).

Noted

5.3 Summary of Executive Orders

No business

5.4 Use of Facilities

CMETB Centre	Requester	Dates Required
Castleblayney College (Gym)	Castleblayney Faughs	16th August 2024 from 10am to 2pm
Castleblayney College (Gym)	Castleblayney Gymnastics Club	Each Wednesday during the school year from 4pm to 7pm
Castleblayney College (Gym)	Muckno Lakers	Tuesdays from 7pm to 9pm, Wednesdays from 8.30pm to 10pm & Fridays from 6.45pm to 9pm - starting from Tuesday 3rd September 2024 to May 2025
Castleblayney College (3 rooms)	Born 2 Perform	Fridays from 4.30pm to 6.30pm from 13th September 2024 to 30th May 2025
Cavan Institute (Car park)	Teach Oscail Family Resource Centre	16th August 2024 from 3pm to 9pm
Inver College (Football Pitch)	Activ8 Energies	Mondays & Wednesdays from 5.30 to 6.30pm from 19th August to 2nd October 2024
Inver College (Room 22 & 23)	North East Musical & Dramatic Society	Tuesdays, Thursdays & Sundays from 8pm to 10pm from 20th August to 14 November 2024

It was resolved: R. 25/09/2024

“to approve the use of facilities as outlined above subject to the usual conditions”.

Proposed by Cllr A Campbell
Seconded by Cllr C Kelly

Passed Unanimously

5.5 Other Matters

5.5.1 Policies - For noting

Item No	Policy
5.5.1.1	Child Protection Policy for CMETB Staff Members
5.5.1.2	Parents Association Monies Policy
5.5.1.3	FET Course Fee Policy
5.5.1.4	Schools/Centre Usage Policy

Noted



5.5.2 Charities Regulator

5.5.2.1 CMETB Charities Compliance Record 2023

The Charities Compliance Record for 2023 was circulated before the meeting. Each member signed their Annual Charity Trustee Declaration.

It was resolved: R. 26/09/2024

“to approve the Charities Compliance Record Form 2023”.

Proposed by Cllr C Brady

Seconded by Cllr N Brady

Passed Unanimously

6 Strategy Statement 2022-2026

6.1 Policies: No business

6.2 SLA/MOU/Consortium Agreement: For noting

Item No.	Organisation	Project Title
6.2.1	Monaghan Youth Federation	PeacePlus Programme
6.2.2	Foróige	PeacePlus Programme
6.2.3	Springboard Opportunities	PeacePlus Programme
6.2.4	Dundalk IT	Articulation Agreement between CMETB at CI
6.2.5	Local Creative Youth Partnership	PeacePlus Programme

Noted

7 Committees and Reports

7.1 Further Education and Training

7.1.1 DFET Report

Director of Further Education and Training gave a comprehensive update on FET activities (see DFET report in **Appendix C**).

Following the submission of the revised business case for the College of the Future, an outcome is expected shortly.



7.1.2 Appointments of Board nominees to BOMs and Committees under FET

It was resolved: R. 27/09/2024

“to appoint the following to the **Boards of Management of Cavan Institute and Monaghan Institute** respectively:”

Centre	CMETB Nominee	Proposed by Seconded by	Staff Reps	Proposed by Seconded by
Cavan Institute (4)	Brendan Fay	P: Ms AA Barker S: Cllr C Carthy	Nora Hennessy	P: Cllr C Carthy S: Cllr C Brady
	Damien Brady	P: Cllr C Carthy S: Cllr S Flynn	Bryan Bates	P: Cllr C Carthy S: Cllr C Brady
	Clifford Kelly	P: Cllr A Smith S: Cllr P McVitty		
	Carmel Brady	P: Cllr A Campbell S: Cllr W Bennett		
Monaghan Institute (4)	Joe McGrath	P: Ms AA Barker S: Cllr B Fay	Karol Harvey	P: Cllr D Maxwell S: Cllr A Campbell
	Sinead Flynn	P: Cllr C Carthy S: Cllr D Brady	Trina Marron	P: Cllr D Maxwell S: Cllr A Campbell
	David Maxwell	P: Cllr C Brady S: Cllr A Campbell		
	Seamus Coyle	P: Cllr C Kelly S: Cllr D Maxwell		

Passed Unanimously

It was resolved: R. 28/09/2024

“to appoint the following **CMETB Board** members to the **Committees** below”

Committee	CMETB Nominee	Proposed by Seconded by	Committee	CMETB Nominee	Proposed by Seconded by
FET Board (4)	David Maxwell	P: Cllr A Campbell S: Cllr N Brady	Tanagh OETC (4)	Carmel Brady	P: Cllr W Bennett S: Cllr D Maxwell
	Damien Brady	P: Cllr S Flynn S: Cllr C Carthy		Damien Brady	P: Cllr S Flynn S: Cllr C Carthy
	Clifford Kelly	P: Cllr A Smith S: Cllr C Brady		Clifford Kelly	P: Cllr A Smith S: Cllr N Brady
	April Anna Barker	P: Cllr B Fay S: Cllr D Maxwell		Brendan Fay	P: Ms AA Barker S: Cllr C Brady
Youthreach (4)	Sinead Flynn	P: Cllr D Brady S: Cllr C Carthy	Youth Work Committee (3)	Colm Carthy	P: Cllr D Brady S: Cllr S Flynn
	Niamh Brady	P: Cllr C Brady S: Cllr W Bennett		Aidan Campbell	P: Cllr C Brady S: Cllr W Bennett
	Clifford Kelly	P: Cllr A Smith S: Mr P McVitty		Frank McDermott	P: Cllr C Kelly S: Cllr A Smith
	Joe McGrath	P: Cllr C Kelly S: Cllr B Fay			



Creative Youth Arts Committee (6)	Sinead Flynn	P: Cllr C Carthy S: Cllr D Maxwell			
	Carmel Brady	P: Cllr W Bennett S: Mr P McVitty			
	Brendan Fay	P: Cllr D Maxwell S: Ms AA Barker			
	Frank McDonald	P: Cllr C Kelly S: Cllr A Smith			
	Niamh Brady	P: Cllr W Bennett S: Mr P McVitty			
	Rory McMahon	P: Cllr D Maxwell S: Cllr A Campbell			

Passed Unanimously

7.1.3 CMETB FET Board: No business

7.1.4 Boards of Management

7.1.4.1 Board of Management Minutes: No business

7.1.5 Youth Work Committee: No business

7.1.6 Creative Arts Youth Committee: No business

7.1.7 Appointments to Youthreach: Staff Nominees

It was resolved: R. 29/09/2024

“to appoint the following to the Youthreach Board of Management”

Staff Nominee	Proposed by	Seconded by
Sarah Norton	P: Cllr C Carthy	
Shane Tavey	S: Cllr A Campbell	

Passed Unanimously

7.1.8 FET Policies: No business

7.1.9 Child Safeguarding: No business



7.2 Schools

7.2.1 DoS Report

The Director of Schools gave a comprehensive update on schools (see **Appendix D**).

7.2.2 Boards of Management

7.2.2.1 Appointments to BOMs and Committees under schools

It was resolved: R. 30/09/2024

"It was resolved to appoint the following as follows:

BOM/Committee	CMETB Nominee	Proposed By Secoded By	Staff Rep	Parent Rep	Proposed By Secoded By
Ballybay Community College BOM	Sinead Flynn	P: Cllr C Carthy S: Cllr D Brady	Marian McGuinness Martin Molloy	Michelle Markey	P: Cllr D Maxwell S: Cllr C Kelly
	Seamus Coyle	P: Cllr D Maxwell S: Cllr A Campbell			
	Aidan Campbell	P: Cllr D Maxwell S: Carmel Brady			
	April Anna Barker	P: Cllr A Campbell S: David Maxwell			

Beech Hill College BOM	Aidan Campbell	P: Cllr W Bennett S: Cllr D Maxwell	Lynn McAdam Patrick Kieran	Brenda Murray Declan Smith	P: Cllr D Maxwell S: Cllr C Kelly
	April Anna Barker	P: Cllr B Fay S: Cllr D Maxwell			
	Sinead Flynn	P: Cllr C Carthy S: Cllr D Brady			
	Seamus Coyle	P: Cllr A Smith S: Cllr C Kelly			



Breifne College BOM	Carmel Brady	P: Cllr C Kelly S: Cllr W Bennett	Kim Leddy Brendan Kelly	Rosemarie Diallo Bernard McPhillips	P: Cllr D Maxwell S: Cllr C Kelly
	Peter McVitty	P: Cllr C Kelly S: Cllr W Bennett			
	Frank McDermott	P: Cllr C Kelly S: Cllr W Bennett			
	Brendan Fay	P: Cllr C Kelly S: Cllr W Bennett			
Castleblayney College BOM	Joe McGrath	P: Ms AA Barker S: Cllr B Fay	Tanya McGrath Michael Burns	Nina McGinn Bernard Bolger	P: Cllr D Maxwell S: Cllr C Kelly
	Colm Carthy	P: Cllr S Flynn S: Cllr D Brady			
	Seamus Coyle	P: Cllr D Maxwell S: Cllr A Campbell			
	David Maxwell	P: Cllr A Campbell S: Cllr W Bennett			

Coláiste Dun an Rí BOM	Carmel Brady	P: Cllr C Kelly S: Cllr N Brady	Nicola Fox Dean Gallagher	Elaine Carolan Aonghus Byrne	P: Cllr D Maxwell S: Cllr C Kelly
	Frank McDermott	P: Cllr C Kelly S: Cllr N Brady			
	Lorraine Fealy	P: Cllr C Kelly S: Cllr N Brady			
	Clifford Kelly	P: Cllr N Brady S: Cllr C Brady			
Coláiste Oiriall BOM	Lorraine Fealy	P: Cllr A Smith S: Cllr C Carthy	Máire Nic Thaidhg Cathal Swinburne	Eoin O'Harlaithe Linda Darby	P: Cllr D Maxwell S: Cllr C Kelly

Inver College BOM	Colm Carthy	P: Cllr S Flynn S: Cllr D Brady	Simon Conroy Joanne Watters	Kathryn Destree Sam Ward	P: Cllr D Maxwell S: Cllr C Kelly
	Aidan Campbell	P: Cllr W Bennett S: Cllr D Maxwell			
	Seamus Coyle	P: Cllr C Kelly S: Cllr A Smith			



St. Bricin's College BOM	Carmel Brady	P: Cllr C Kelly S: Cllr A Smith	David Brady Laura Bambrick	Donna McGovern David McGovern	P: Cllr D Maxwell S: Cllr C Kelly
	Brendan Fay	P: Cllr C Kelly S: Cllr A Smith			
	Niamh Brady	P: Cllr C Kelly S: Cllr A Smith			
	Winston Bennett	P: Cllr C Kelly S: Cllr A Smith			
St. Mogue's College BOM	Joe McGrath	P: Cllr C Kelly S: Cllr W Bennett	Aíne Smith Aodhagain Brady	Ann Maguire	P: Cllr D Maxwell S: Cllr C Kelly
	Niamh Brady	P: Cllr C Kelly S: Cllr W Bennett			
	Brendan Fay	P: Cllr C Kelly S: Cllr W Bennett			
	Clifford Kelly	P: Cllr D Maxwell S: Cllr W Bennett			
Virginia College BOM	Carmel Brady	P: Cllr C Kelly S: Cllr N Brady	Roisin O'Keefe Colm Murphy	Walter Bourgoin Jennifer Deveraux	P: Cllr D Maxwell S: Cllr C Kelly
	Peter McVitty	P: Cllr C Kelly S: Cllr N Brady			
	Frank McDermott	P: Cllr C Kelly S: Cllr N Brady			
	Clifford Kelly	P: Ms AA Barker S: Cllr C Brady			

Largy College BOM (3)	Sinead Flynn	P: Cllr C Carthy S: Cllr D Brady	Sascha Cumiskey Francis Ward	Rory McMahon Orladh Lynch	P: Cllr D Maxwell S: Cllr C Kelly
	Joe McGrath	P: Ms AA Barker S: Cllr D Maxwell	Diocesan Nominees		
	April Anna Barker	P: Cllr A Campbell S: Cllr D Maxwell	John Deery	Fr Gabriel Nolan	P: Cllr C Carthy S: Cllr A Campbell
Largy College BOG (1)	David Maxwell	P: Cllr A Campbell S: Cllr W Bennett	Brendan Jenkins		P: Cllr C Brady S: Cllr A Campbell



Music Generation Committee (6)	Damien Brady	P: Cllr C Carthy S: Cllr S Flynn			
	Peter McVitty	P: Cllr C Brady S: Cllr W Bennett			
	Clifford Kelly	P: Cllr A Smith S: Cllr D Maxwell			
	Aidan Campbell	P: Cllr W Bennett S: Cllr N Brady			
	Brendan Fay	P: Ms AA Barker S: Cllr D Maxwell			
	David Maxwell	P: Cllr W Bennett S: Cllr N Brady			
Garage Theatre (2)	Colm Carthy	P: Cllr S Flynn S: Cllr D Brady			
	Joe McGrath	P: Ms AA Barker S: Cllr B Fay			

Passed Unanimously

Members were pleased to appoint Ms Lorraine Fealy to the BOM of Coláiste Oiriall as a representative from the CMETB Board. The process around sourcing other fluent Irish speakers as CMETB nominees to this BOM was queried.

7.2.3 Boards of Management

7.2.3.1 Board of Management Minutes: For noting

The following minutes of Boards of Management were noted:

School	Date
Ballybay Community College	16.05.2024
Breifne College	15.05.2024
Castleblayney College	22.02.2024
Coláiste Dún an Rí	28.05.2024
Coláiste Oiriall	21.03.2024
Inver College	14.05.2024
Largy College	14.05.2024
Virginia College	12.03.2024
Virginia College	16.05.2024

Noted



7.2.3 Music Generation Committee: No business

7.2.5 School Based Policies:

For noting

Item No	Policy
7.2.5.1	Ballybay Community College: Admissions Policy 2025/26
7.2.5.2	Beech Hill College: Admissions Policy 2025/26
7.2.5.3	Breifne College: Admissions Policy 2025/26
7.2.5.4	Castleblayney College: Admissions Policy 2025/26
7.2.5.5	Coláiste Dún an Rí: Admissions Policy 2025/26
7.2.5.6	Coláiste Oiriall: Admissions Policy 2025/26
7.2.5.7	Inver College: Admissions Policy 2025/26
7.2.5.8	Largy College: Admissions Policy 2025/26
7.2.5.9	St. Bricin's College: Admissions Policy 2025/26
7.2.5.10	St. Mogue's College: Admissions Policy 2025/26
7.2.5.11	Virginia College: Admissions Policy 2025/26

Noted

7.2.6 Child Safeguarding Policy:

For noting

Item No	Policy	School
7.2.6.1	Annual Review	<ul style="list-style-type: none"> • Coláiste Oiriall
7.2.6.2	Safeguarding Statement	<ul style="list-style-type: none"> • Coláiste Oiriall

Noted

7.2.7 Anti-Bullying Policy:

For noting

Item No	Policy	School
7.2.7.1	Review of Anti-Bullying Policy	<ul style="list-style-type: none"> • Coláiste Oiriall

Noted



7.2.8 Gaeltacht and other Language Scholarships 2025

The CE outlined to the Board a proposal to establish the provision of Scholarships for Gaeltacht and other language courses in 2025. A once-off annual award to the value of €20,000 for distribution to schools based on their enrolment numbers was agreed.

It was resolved: R. 31/09/2024

“to approve the establishment of scholarships for Gaeltacht and other language courses in 2025 to the total value of €20,000”

Proposed by Cllr A Smith

Seconded by Ms AA Barker

Passed Unanimously

8 Attendance Approval: No business

9 Chief Executive Report

Meetings Attended:

Date	Details
30.07.2024	<ul style="list-style-type: none"> • CMETB Board Meeting in Monaghan Admin Office
08.08.2024	<ul style="list-style-type: none"> • FET Management and Quality Council Meeting
15.08.2024	<ul style="list-style-type: none"> • St. Aidans Comprehensive BOM in Cootehill
19.08.2024	<ul style="list-style-type: none"> • Signing of Articulation Agreement with DKIT in Cavan Institute
20.08.2024	<ul style="list-style-type: none"> • St. Aidans BOM meeting- Ratification of appointments
21.08.2024	<ul style="list-style-type: none"> • Meet Inver College SMT and visit new modular unit
28.08.2024	<ul style="list-style-type: none"> • OSD Forum – Preparatory meeting • Open Evening @ Monaghan Institute
29.08.2024	<ul style="list-style-type: none"> • Leaders Forum Meeting • Launch of the Sustainable Home programme in Johnston Library, Cavan - CMETB collab with Mabs and CDET B • Gaelscoil Lorgan – Contract signing- Head office, Monaghan
01.09.2024	<ul style="list-style-type: none"> • Attend Music Generation performance in the NCH
02.09.2024	<ul style="list-style-type: none"> • New Teacher Induction on line
03.09.2024	<ul style="list-style-type: none"> • First and Second Post-Election Meetings of new CMETB Board in Head Office Monaghan
04.09.2024	<ul style="list-style-type: none"> • DOSD Forum Meeting in ETBI – Joint Chair
05.09.2024	<ul style="list-style-type: none"> • Principals meeting in the Garage Theatre
06.09.2024	<ul style="list-style-type: none"> • IAU – ETBs OAC meeting • ATU Tertiary Steering Committee meeting
09.09.2024	<ul style="list-style-type: none"> • New Teacher Induction meeting in Coláiste Oiriall
11.09.2024	<ul style="list-style-type: none"> • ETBI – Crowe Report Meeting



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|------------|---|
| | <ul style="list-style-type: none">• CE Forum Meeting |
| 12.09.2024 | <ul style="list-style-type: none">• Leaders Forum meeting |
| 13.09.2024 | <ul style="list-style-type: none">• Section Heads meeting |
| 17.09.2024 | <ul style="list-style-type: none">• First full meeting of new CMETB Board in Monaghan Institute |

Sun 6 - Wed 9 October 2024 - ETBI trip for CEs to the Irish College in Leuven

Noted

10 Board Workplan

Noted

11 Date of next meeting

The next meeting of CMETB Board will take place on Tuesday 12 November 2024 in a venue in Co Cavan.

The meeting concluded at 6.15pm

Signed *Fiona M'Gath*
Chief Executive

Signed *Dalman*
Chairperson

Date 12 November 2024

Date 12 November 2024

